

APPENDIX 1 - Summary schedule of revisions proposed, December 2016.

Revised constitution from 8 December 2016	As at 1 December 2016	Narrative
Part 1 Summary and Explanation	Part 1 Summary and Explanation	Re-aligned to model
Part 2 – Articles	Part 2 – Articles	<p>Re-aligned to model. Dissolved original Article 11 and realigned wording to responsibility for functions. Articles made more consistent, Article 11 is now <i>Decision Making</i>.</p> <p>Article 8 sets out committees and Chairmanship. Accounts, Audit and Governance renamed Audit Committee (no longer limited to minority group Chairman)</p> <p>Personnel Committee Dissolved</p> <p>New Governance Committee (9) constituted.</p> <p>Development Management Committees renamed 'Planning Committees'</p> <p>'Key decisions' to be made by Cabinet collectively</p>
Part 3.3 Delegation of Cabinet functions by Leader of the Council	Part 3A Executive Responsibilities	Refreshed and individual Cabinet Members limited to 'non-key' decisions
Part 4b Overview and Scrutiny Procedure Rules	Part 3B Scrutiny and Overview Committees	Addressed discharge of function by 'sub-committees' rather than 'working groups'
Part 3.2 Scheme of delegation of functions to committees of the council	Part 3C Scheme of Delegation to Committees	Re-aligned to model and clarify. New Governance Committee. Certainty of matters to be considered at Planning Committees.
	Part 3D Discharge of functions by area committees	Dissolved.
Article 9 – Joint Arrangements	Part 3E Joint Arrangements	Aligned to model
Part 3.4 Scheme of delegation to officers	Part 3F Officer Scheme of Delegation	Comprehensive review in line with best practice to provide certainty of decision making
Part 4 Council Procedure Rules	Part 4A Rules of Procedure	Re-aligned to model, consistent approach to questions
Part 4b Overview and Scrutiny Procedure Rules	Part 4C Scrutiny and Overview Procedure Rules	Modernised following the model and Localism Act. Addressed Call-in function. Minor consequential adjustments
Part 4d Budget and Policy framework procedure rules	Part 4D Budget and Policy Framework Procedure Rules	Comprehensive review, removed repetition
4g Access to Information Procedure Rules	Part 4E Access to Information Procedure Rules	Re-aligned to model and 2014 openness regulations
Part 4e Financial Procedure rules	Part 4F Financial Regulations	Aligned to model. References to Financial Regulations replace embedded Financial Regulations. Financial Regulations responsibility of S151 Officer
Part 4f Contract Procedure Rules	Part 4G Contract Standing Orders	Re-aligned standing orders with model. Procurement code now responsibility of S151 Officer
Part 4g, Officer Employment Procedure Rules	Part 4H Officer Employment Procedure Rules	Senior officer dismissal added September 2015. Cross checked with model

Part 4 Council Procedure Rules	Part 4L Public Speaking at Meetings	Re-aligned with model and openness regulations
The council will handle any petitions according to the Residual requirements of the 2009 Act (the law prevails)	Part 4J Petitions Procedure	A document that was required between 2009-2011, requirement removed by Localism Act 2011.
Part 5A Members Code of Conduct	Part 5A Members Conduct	Cross –check with good practice in Sussex and re-align to model
Part 5B Code of conduct for council employees	Part 5B Officer Code of Conduct	Cross –check with good practice in Sussex and re-align to model
Article 13 & Part 3.5.3 – Monitoring Officer	Part 5C Monitoring Officer Protocol	Duplication of sections
Planning Protocol now issued at new 5C.	No part 5d or 5E – 5E had never been issued and is the protocol on planning.	Planning protocol now issued
Operational document	Part 5F Local Code of Corporate Governance	Extract from Constitution
Part 5A, 5B Officer and Member codes of conduct	Part 5G Protocol on Member/Officer relations	Reviewed according to model
4e. 40 Partnerships	Part 5H Protocol on Partnership Working	Contextual review with regard to Cabinet responsibilities
Dissolved	Part 5L Assets of Community Value	Not required
6 Scheme of Members Allowances	Part 6 Members allowances	Unchanged
Part 7 Management Structure	Part 7 Management Structure	Updated
Part 9 Register of Cabinet Members	Part 8 Register of Executive Members	Unchanged